



**ROLES AND RESPONSIBILITIES OF APPOINTED PANELS
AND TRIBUNALS OF THE
NEW SOUTH WALES NETBALL
ASSOCIATION LIMITED**

**Adopted by NSW Netball Association Ltd Board Meeting on
20th September 2016**

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1. APPOINTMENTS PROCESS

- 1.1 On 31 October each year, Expressions of Interest will be requested for members to be appointed to the various listed Panel positions.
- 1.2 Completed EOI's with current and relevant experience, are to be submitted on the approved form, to be received by the Chief Executive Officer by 30 November each year.
- 1.3 By no later than the final Board meeting of each calendar year, the Board will make all appointments to Panels as required.
- 1.4 Casual Panels may be appointed by the Board from time to time to fulfil a particular function.
- 1.5 The dates that apply to the EOI process for the Coaches Advisory Panel (clause 3.3) and Umpires Advisory Panel (clause 3.5) will be determined by Netball NSW. They are not subject to clause 1.1-1.3.

2. NSW STATE TEAM MANAGEMENT & NSW SELECTOR APPOINTMENT PANELS

- 2.1 Appointment Panels approved by the CEO/Board, will assemble at various times to shortlist, interview and determine the successful applicants for the State selection panels, NSW State/ANL Management Team appointments as required.
- 2.2 The State/ANL Coach, Assistant Coach & the State selector Appointment Panel will consist of the General Manager – High Performance, NSW Swifts Head Coach, CEO or representative and an external appointment as approved by the CEO.
- 2.3 The State/ANL Manager and the Physiotherapist Appointment Panels will include the General Manager – High Performance, CEO or representative and other panel members as deemed appropriate and approved by the CEO.

The Coach and Selector Appointment Panel may seek input from the Netball NSW appointed Coach Mentor on the Head and Assistant Coach appointments.
- 2.4 The Coach and Selector Appointment Panels may also seek input from each duly appointed Head Coach on the appointment of the Assistant Coach, Manager and Physiotherapist for that particular team.
- 2.5 The appointment of selectors to the State Selection Panels and the various events is outlined in the Netball NSW Selection Policy and Procedures document.

3. BOARD APPOINTED PANELS

The following Panels will be subject to an EOI process and will be appointed by the Board of Directors annually:

3.1 Anne Clark Service Award Panel

- Five members, including the Chairperson, appointed by the Board.
- Chairperson to be appointed by the Board.
- Selection Criteria:
 - Understanding of the Anne Clark Service Award history.
 - Understanding of Association development.
 - Ability to operate effectively as a member of a small team.
 - Registered Member of Netball NSW.

3.2 Bench Operating Panel

- Five members, including an appropriate NNSW staff member, appointed by the Board.
- Netball NSW staff member to be appointed as Chairperson of the Panel.
- Selection Criteria:
 - National Bench Official Certificate.
 - Current Presenter Certificate.
 - Current Exam Theory Pass.
 - Technical knowledge of the game of netball.
 - Strong understanding of Bench Officials development.
 - Ability to operate effectively as a member of a small team.
 - Registered Member of Netball NSW.
 - Attend and support all Bench Operating programs.

3.3 Coaches Advisory Panel

- A Coaches Advisory Panel will be assembled from time to time to advise and make recommendations on specific areas of coaching.
- The panel will consist of up to six members including the appropriate Netball NSW staff member who shall also be the Chairperson.
- Panel members will apply via an EOI process and will be considered for this panel based on their area of expertise, knowledge and experience.
- Selection Criteria:
 - Hold a current National Coaching Accreditation.
 - Technical knowledge of the game of netball.
 - Knowledge of team and individual coaching procedures and processes.
 - Strong understanding of coach development.
 - Ability to operate effectively as a member of a small team.
 - Registered Member of Netball NSW.

3.4 *Historical and Archive Panel*

- Five members to be appointed by the Board.
- Chairperson to be the Honorary Historian.
- Selection Criteria:
 - Understanding of recording & storage of historical information.
 - Knowledge of Netball NSW history.
 - Ability to operate effectively as a member of a small team.
 - Registered Member of Netball NSW.

3.5 *Umpires Advisory Panel*

- A Umpires Advisory Panel will be assembled from time to time to advise and make recommendations on specific areas of umpiring including but not limited to:
 - Umpire Coaching and Mentoring.
 - Umpire Development.
 - Umpire Allocations.
- The panel will consist of up to six members including the appropriate Netball NSW staff member who shall also be the Chairperson.
- Panel members will apply via an EOI process and will be considered for this panel based on their area of expertise, knowledge and experience.

The following Panels will be appointed by the Board of Directors annually and are not subject to an EOI process:

3.6 *Hall of Fame Panel*

- The Judging Panel will comprise the following five personnel appointed by the Board:
 - The President of Netball NSW.
 - One Board appointed Director.
 - One Life Member appointed by the Board.
 - One eminent person appointed by the Board.
 - One representative from the Selection Panel of the NSW Hall of Champions.
- The President of Netball NSW will be appointed as Chairperson of the Judging Panel. In the absence of the President, an alternate Director will fill the role of Chairperson.

3.7 *Netball NSW Waratah Service Award Panel*

- Three members to be appointed by the Board:
 - Two Board Directors.
 - One current member from the Anne Clark Service Award Panel.

4. NON-BOARD APPOINTED PANELS

The following Panels are **not** appointed by the Board:

4.1 High Performance Advisory Panel

- A High Performance Advisory Panel (HPAP) may be assembled from time to time to advise and make recommendations on specific areas of high performance including but not limited to:
 - High Performance Coach Development Plans.
 - High Performance Plan reviews.
 - Talent Development.
 - NSW Swifts Campaign Plan reviews.
- The HPAP will consist of up to eight appointed members and include the CEO or representative and the Netball NSW General Manager – High Performance who will chair the Panel.
- Panel members may be invited onto the Panel due to their particular area of expertise or high performance experience which may be deemed most appropriate for the particular purpose of that HPAP.

5. BOARD APPOINTED TRIBUNALS

- 5.1 The Board will appoint, on an annual basis, a panel of eligible persons to be appointed to the following tribunals to conduct such tribunals as required in line with the Netball NSW Member Protection Policy:
- a) Appeals Tribunal
 - b) Hearings Tribunal

6. DUTIES OF APPOINTED PANELS

- 6.1 The duties of all appointed Panels will be determined by the Board of Directors.
- 6.2 Appointed Panels will submit all minutes and recommendations as a report to the Chief Executive Officer within fourteen (14) days of the meeting held.
- 6.3 Except where specifically identified the Chairperson has full voting rights.
- 6.4 The Anne Clark Service Award Panel will:
- Meet and consider annually the nominations received in accordance with the Netball NSW Volunteer Recognition and Awards Policy.
- 6.5 The Bench Operating Panel will:
- Assist with the implementation of score bench education and development programs as part of the Association's Strategic development goals.
 - Provide mentoring and support to developing Bench personnel and undertake assessment
 - Identify Bench personnel with potential for further development:
 - Assist when required the appropriate Netball NSW staff member, to undertake the allocation of bench personnel for Netball NSW hosted events.
- 6.6 The Coaches Advisory Panel will:
- Assist with the implementation of coaching education and development programs as part of the Netball NSW Strategic development goal.
 - Implement, co-ordinate and support a coaches mentoring program at all levels of coach education.
 - Assist with the implementation of coaching programs and initiatives to increase participation in coaching at all levels.
 - Assist with the provision of coaching courses.
 - Provide coaching courses and coaching support.
 - Other duties as may be determined that shall assist and compliment the development of coaches within Netball NSW.
- 6.7 Hall of Fame Panel will:
- Meet, as required, and consider the nominations received in accordance with the Netball NSW Volunteer Recognition and Awards Policy.
- 6.8 Historical & Archive Panel will:
- Ensure the recording and storage of historical information and memorabilia detailing the development of the Association.
- 6.9 NNSW Waratah Service Award Panel will:
- Meet and consider annually the nominations received in accordance with the Netball NSW Volunteer Recognition and Awards Policy.

7. CONVENORS OF APPOINTED PANELS

Chairperson of Appointed Panels will:

- 7.1 Be responsible for advising members of all meetings at least fourteen (14) days prior to the meeting.
- 7.2 Forward the minutes to the Chief Executive Officer and to each member of the Panel within fourteen (14) days of each meeting and ensure record of all meetings is maintained at the registered office of the Association.
- 7.3 Submit reports in the prescribed manner to the Chief Executive Officer for consideration by the Board.
- 7.4 Forward an Annual Report of the work of the Panel to the Chief Executive Officer by January 31 each year.