

# *my*netball HELP HOW TO GUIDE

These instructions have been put together to guide the **Association** through the Online Team Nomination process for **DOOLEYS Metro League Season 2020**.

Please use the following URL to login into the MyNetball system  
<http://admin-netball.resultsvault.com/>

They are simple to follow and easy to use, however Netball NSW are here to help should you need the support.  
Email: [support.system@netballnsw.com](mailto:support.system@netballnsw.com) or [cdale@netballnsw.com](mailto:cdale@netballnsw.com) Phone: 02 9951 5010 or Claire on 02 9951 5005

Updated December 2019

# Team Nomination – Organisation Team Manager

To begin ensure you have ‘Participation’ ticked for the mode you are working in

- Teams (tab)
- Organisation Team Management

1. Select **Add New Team**
2. create a team name for all teams that will be entered into the competition  
*ie: 2020 ERNA Metro Team 1*  
*(teams created will appear each year in your Participation team management list, so it is recommended that a year is used in the team name, to differentiate teams each year)*
3. Select **Save** after each team is entered.
4. Once complete, select ‘**Back to Team Manager**’
5. Select **Edit Squad**

## Participation Team Management

+ Add New Team **1**

Also show inactive teams (shown in red)

Team ID	Team Name	Grade Allocation	Squad Size	Edit Squad	Edit	Delete
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## Participation Team Management

← Back to Team Manager **4**

Team ID	
Team Name *	<input type="text"/>
Active *	<input checked="" type="checkbox"/>

\*Denotes a mandatory field.

Update **3**

## Participation Team Management

+ Add New Team

Also show inactive teams (shown in red)

Team ID	Team Name	Grade Allocation	Squad Size	Edit Squad	Edit	Delete
99851	Northern Suburbs Team 1	View	1	Edit	Edit	Delete
99853	Northern Suburbs Team 2	View	0	Edit	Edit	Delete
99854	Northern Suburbs Team 3	View	0	Edit	Edit	Delete
99855	Northern Suburbs Team 4	View	0	Edit	Edit	Delete

## Team Nomination – Organisation Team Manager - Continued

- Search** (enter the surname in the box and hit enter) and **Select** all players that are registered in the team by clicking onto the + symbol  
- all players selected in team must have a player role with your association to be able to be found and selected in the relevant team.  
- all players must be registered with Netball NSW in 2020.
- Hit **Save** once all players are listed.

[Back to Entity Team Management](#)

### Squad for NSNA Team 1

Name: NSNA Team 1

Description: Squad for NSNA Team 1

Role: All Roles  Also list records with 'No Roles'

Age range: (5 - 70)

Measurement date:   No measurement date chosen.

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#### Available Players

Too many records- only showing top 300. Please narrow your search.

ID	Name	DOB	Add
1323134	Abadee, Elizabeth	25 Nov 2003	+
1823260	Abarca, Elizabeth-Marie	12 Jan 2005	+
1323180	Abbott, Alexandra	25 Sep 1994	+
1323195	Abbott, Charlotte	15 Aug 1966	+
1826051	Abbott, Edie	18 Oct 2006	+
1323201	Abbott, Elizabeth	09 Jul 1992	+
1323203	Abbott, Emily	18 Sep 2004	+
1821402	ABBOTT, IMOGEN	29 Jun 2005	+
2991085	Abbott, Lena	20 Jun 2005	+
1323245	Abbott, Louise	12 Jul 1989	+
1323252	Abbott, Meg	22 Nov 2001	+
809389	Abbott, Pip	16 Mar 1961	+
809390	Abedin, Adity	11 Oct 1988	+
1323261	Abel, Melissa	10 Jun 1999	+

300 items in 20 pages

Disable paging and show results in single view

#### Squad List

ID	Name	DOB	Capt	Remove
1. 1323189	Abbott, Bridget	04 Feb 1993	<input type="checkbox"/>	<input type="button" value="x"/>

\*Note: Use drag and drop to change player positions.

Coaches:

Team Managers:

# Team Nomination - Enter Teams

➤ **Teams** (tab)

➤ **Team Nomination/Lodge Team**

1. Select '**2020 DOOLEYS Metro League**' as the competition that you are nominating for from the **Team Nomination** form down list. Select **GO**
2. Select the **Team Entry** tab.
3. Select **Add New Team Entry**
4. **Entry Category:** Select the relevant division from the drop down list
5. **Predefined Team:** Select the relevant team for this division from the drop down list.  
(all grading will be actioned as per the Metro League Competition rules)
6. **Team Name:** your Association name should appear, DO NOT change this.
7. **Comment/Grading request:** enter relevant grading information if relevant (*keep this to a minimum*).
8. Select **Confirmed (only)**
9. Select **Update**

# Team Nomination Grading Report

- Teams (tab)
- Reports
- Team Nomination Grading Report

1. **Nomination Group:** Select the relevant Competition (*2020 Dooleys Metro League*) from the drop down list.

*Go further down the page to 'Generate grading report'*

2. **Season:** Select the relevant year

3. **Nomination Form:** Select the relevant Competition (*2020 Dooleys Metro League*) from the drop down list

4. **Category:** Leave as 'all'

5. **Player history:**

DO NOT make any selection here.

**Player history is NOT required.**

6. Select **Download PDF** (do not select excel)

7. Save this file and submit it by email when you have completed and submitted 2020 Dooleys Metro League online Team Registration Form.

## Generate Grading Report ?

**Filters:**

Season:  2

Nomination Form:  3

Category:  4

**Select season(s) for player history:**

Season(s):  5

6

Club: Blacktown West Netball Club    Nomination Form: 2015 Winter Comp  
 Team: Blacktown West 2 (Sub#:35977)    Nominated Grade: B2  
 Season: 2015    Allocate to grade:

ID #	Name	REP	D.O.B	Year	Past Experience			
					Comp 1		Comp 2	
					Grade   Team   Finish	Year	Grade   Team   Finish	Year
1	1330577	Armitage, Alyson	19/12/1996	2014 (MN)	B3 [BCNA]   Blacktown West 2   4	2012 Winter	B4   Blacktown West 2   5	
2	1330587	Armitage, Fiona	03/12/1977	2012 Winter	B4   Blacktown West 2   5			
3	1336653	Barber, Belinda	10/02/1979	2014 (MN)	C2 [BCNA]   Blacktown West 3   4	2013 Winter	C2   Blacktown West 2   7	
4	1413118	Ezzy, Megan	26/06/1996	2012 Winter	17 Div 1   ZODIACS 4   5			
5	1423258	Fraser, Jessica	31/01/1995					
6	1446406	Harrington, Juliette	21/05/1996	2014 (MN)	B3 [BCNA]   Blacktown West 2   4	2013 Winter	A3   Blacktown West 1   3	
7	1484119	Knox, Kristy	18/12/1992	2014 (MN)	C2 [BCNA]   Blacktown West 3   4	2013 Winter	C2   Blacktown West 2   7	
8	1528076	Montague, Nicole	23/05/1986	2012 Winter	B4   Blacktown West 2   5			
9	1403306	Willmott, Alissa	18/10/1984	2014 (MN)	C2 [BCNA]   Blacktown West 3   4	2013 Winter	C8   Blacktown West 5   3	
10								
11								
12								

**Late Registrations**


Comment: Time request form submitted for work commitments.