

# Create your Payment Gateway

The Participant Login Management Page will allow you to see the account status for each of your members. It will also display the current email recorded under the member's record.

Key Features of the service:

- Easy to get connected
- No setup fee
- No ongoing monthly fees
- Standard transaction fee across all transactions 1.78% plus 31 cents
- Integration to the MyNetball system
- Money automatically transferred to nominated bank account
- Settlements are processed 5 days from transaction (to allow for disputes)

To access and create your Payment Gateway, complete the steps outlined below;

- Netball club or association administrator submits a support request to InteractSport Helpdesk requesting their own Pin Payments gateway. Support request can be made via the helpdesk portal <http://helpdesk.interactsport.com/index.php?/na/Tickets/Submit> or by sending an email directly to [support@interactsport.com](mailto:support@interactsport.com)
- InteractSport will forward the request to Netball Australia for approval.
- If approved by Netball Australia, InteractSport Helpdesk will supply a link to the Pin Payments 'account creation' page for netball organisations to setup their gateway account directly with Pin Payments (see figure 1 below). The club or association administrator creates Pin Payments account.

**Pin Payments**

### Create your account now

Netball Australia has partnered with Pin Payments to provide you with a single account that enables you to take payments in multiple ways.

Get started in three simple steps:

- 1 Sign up**  
Complete this form to create your free Pin Payments account, and submit your application.
- 2 Secure ID check**  
Complete a quick and secure identity check in your Pin Payments dashboard.
- 3 Start accepting payments**  
Once approved, you can start accepting payments immediately.

Email address

Password

Your name

**Get Started, Free**

By using Pin Payments, you agree to our [terms of use](#) and [privacy policy](#).

**Simple, clear pricing**  
Know what you pay, rates remain competitive as you grow.

**Safe and secure**  
We are certified to the highest standard of PCI compliance.

**Grows with you**  
Endless possibilities using our integrations & developer APIs.

**Here to help**  
Talk to our local support team whenever you need a hand.

- Club or association administrator completes the identity validation process to complete the Pin Payments account activation.
  - Please note: these details are provided directly to Pin Payments. Netball Australia and InteractSport do not see any personal information submitted via this process
- Pin Payment creates the account and notifies the club or association administrator via email
- Club or association administrator supplies both the 'Live Secret' and 'Live Publishable' API Keys in an email to the InteractSport Helpdesk for implementation in MyNetball
  - Note: The club or association will only be able to see the Test API keys until their Pin Payment account has been properly activated. Please ensure the live keys are submitted to InteractSport.

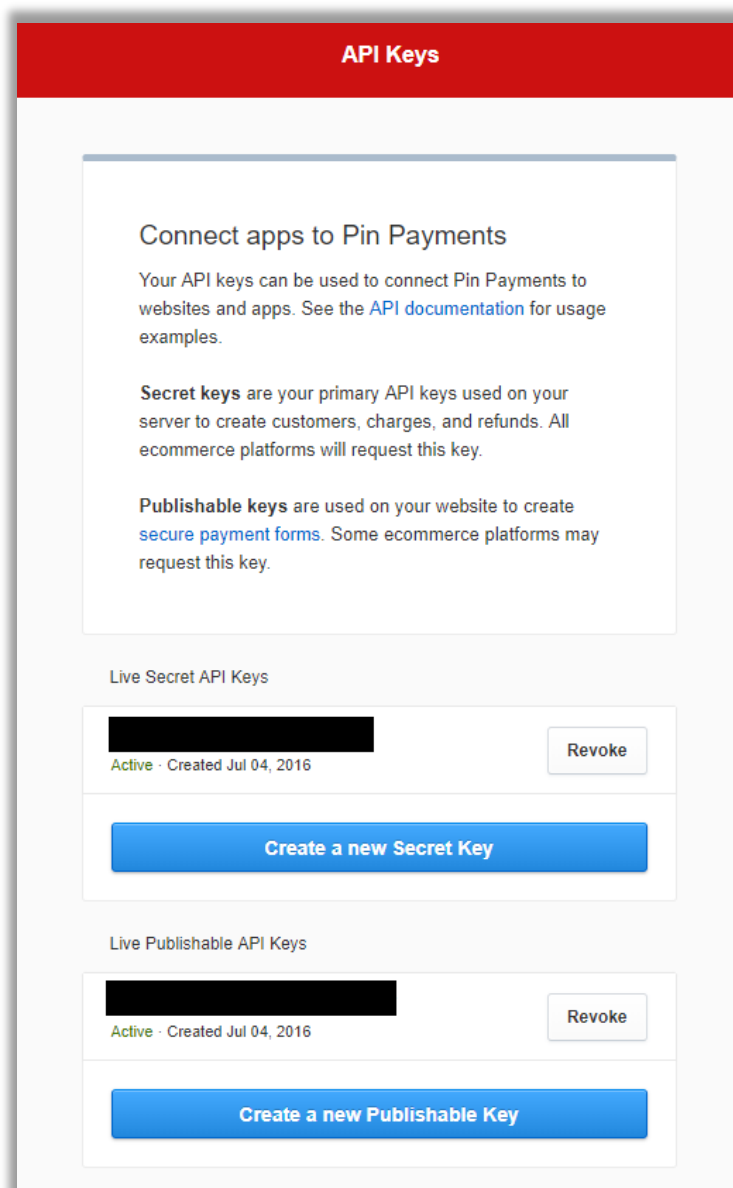


Figure 2: Pin Payments 'API Keys' ([https://dashboard.pinpayments.com/api\\_keys](https://dashboard.pinpayments.com/api_keys))

- InteractSport will set up the club or association's payment gateway in MyNetball within 5-7 business days. InteractSport will send an email confirmation to the club/association administrator when completed.
- Club or association administrators can now select the 'MYNETBALL PAYMENT SERVICE' option on their signup forms. To pass all fees (Pin Payments processing fees) on to participants, the fixed and variable charges listed on your member sign-up forms in MyNetball should be '0.31' fixed charge and '1.78' variable charge of the transaction amount (see figure 3 below).

The screenshot shows a 'Payment Settings' form. The 'Payment Gateway (Online Payments)' is set to 'MYNETBALL PAYMENT SERVICE'. Below this, it states 'InteractSport transaction fees\* - Fixed charge: AUD nil.'. There are two unchecked checkboxes: 'Allow Offline Payment' and 'Allow Part Payment'. A red note next to the 'Allow Offline Payment' checkbox reads: 'Note - you will need to manually accept and reconcile offline payments if payment is made offline.'. Under 'Automatically add processing fee', there are two checkboxes: 'Apply to online payments' (checked) and 'Apply to offline payments' (unchecked). Below these are two input fields: 'Fixed Charge: AUD 0.31' and 'plus Variable Charge: 1.78 % of transaction amount'.

Figure 3: Signup form – MyNetball Payment Service - fixed and variable charges

Support tickets can be raised directly with InteractSport by sending an email to [support@interactsport.com](mailto:support@interactsport.com) or using the support portal at <http://helpdesk.interactsport.com/index.php?/na/Tickets/Submit>.

Once active you should see the MyNetball Payment Service listed as a payment option in your sign up forms.

Please read the terms & conditions located on the link below –

<http://netball.com.au/mynetball-payment-service/>