Person Roles and Sub Roles Explained

Each person that exists in the system is added as a certain role depending on the relationship they have with netball i.e. a coach would have a coach role, a player would have a player's role, and an office bearer member would have an office bearer role. Each role also has a sub-role i.e. senior coach, junior coach, president, secretary etc.

NOTE: ROLES AND REGISTRATION TYPES ARE NOT RELATED.

Roles are important when allocating players to teams, creating your office bearer list, allocating coaches and managers to teams and allocating umpires to games. If the person does not have the relevant role they will not appear on the list to be selected.
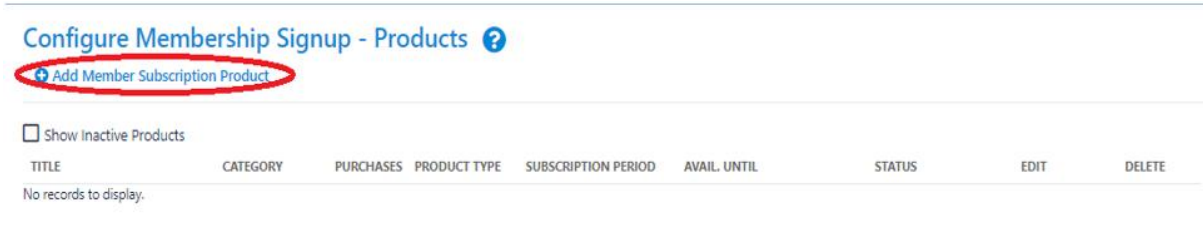
Role	Sub Role
Player	Senior Junior Net Set Go
Contact	Administrator Supporter Parent/ Guardian Other
Umpire	Senior Junior
Team Official	Senior coach Junior coach Team Manager Scorer Other
Office Bearer	President Secretary Treasurer Ground Control Other
Subscriber	Media Reports

Creating Products

Menu Heading	Menu Item
Registration	Product Management

Products can be created through the below steps:

- Add a member subscription Product

Configure Membership Signup - Products ❓

⊕ Add Member Subscription Product

☐ Show Inactive Products

TITLE	CATEGORY	PURCHASES	PRODUCT TYPE	SUBSCRIPTION PERIOD	AVAIL. UNTIL	STATUS	EDIT	DELETE

No records to display.

A separate product for each registration type must be created i.e. Senior, Junior, Non Player, All Abilities. **Existing/inactive products can be used from one year to another.**

Edit Registration Type/Product ❓
↩ Back to Management Screen

Registration Type/Product details

Name	* Senior Player Registration 18 +
Category	Membership ⌄
Description	18 years and over
Price	⦿ Simple * $245.00 ○ Advanced

Amounts payable for the selected registration type		
Age Range: 17-100	Total:0.00	
Netball Australia		0.00
Age Range: 18-100	Total:199.00	
Netball NSW		86.26
Blacktown City Netball Association Inc		112.74

The price entered **should** be greater than the maximum total across all age ranges, plus any discounts entered below.
If the organisation name is in red it means that the registration type at that level is inactive - all parent types must be active before you can make this product active.

☑ Allow product pricing to be discounted if the participant qualifies for a registration discount

Class	* ⦿ Membership Subscription/Registration ○ Saleable Item
Number available ℹ	
Available from	7/01/2019 12:00 AM 📅 🕐
Available until	27/07/2019 12:00 AM 📅 🕐
Active	☑
Sort order	2

Subscription settings

Start Date	4/05/2019 📅
End Date	21/09/2019 📅
Person Role	* PLAYER:SENIOR ⌄

Registration settings

Automatically Register Participant To:	Blacktown City Netball Association Inc ⌄
Registration Type	Senior ⌄
Registration Period	2019 ⌄

Description of Product Fields

The below table outline additional notes for each field.

NAME	Mandatory i.e. Senior, Junior, Off the Court, All Abilities.
CATEGORY	For the purposes of online registration the category is Membership.
DESCRIPTION	To provide a further description on the product type. Eg. Player who is aged 18+ in 2018.
PRICE	**Mandatory** Please select Simple and enter the total price for that product.
AMOUNT PAYABLE FOR SELECTED REGISTRATION TYPE	This shows the liabilities owing to the organisations attached at a higher level. They will appear in this table once the registration settings are completed in the last couple of steps. If the total price is set lower than the liabilities total in the table, a warning message will appear stating that you are charging less than the total liabilities owed. Please ensure the tick box at the bottom of this section is checked. This will ensure any discounts applicable to the registration will be made at the time of registration.
CLASS	**Mandatory** Set as 'Membership Subscription/Registration', otherwise it will not register members in MyNetball for their registration.
NUMBER AVAILABLE	Putting in a number will cap the amount of registrations to be accepted. Leaving blank will ensure you can accept as many registrations as possible.
AVAILABLE FROM/TO	Restrict the period in which members can register to the specific product.
ACTIVE	If you would like the product available to be selected on the form be sure to tick the Active box.
SORT ORDER	The order in which the product will display on the Signup Form. i.e. By enter 1 the product will display first on the Signup Form.
START/END DATE	Length of registration. i.e. Start Date – 01/01/2016; Finish Date – 31/12/2016.

	Alternatively, you could put in the dates of the competition.
PERSON ROLE	**Mandatory** When the person registers what role will be added to their profile? i.e. Player: Senior, Umpire: Senior, Umpire: Junior, etc. It is imperative to add the person role otherwise this will cause issues later when assigning players to teams.
AUTOMATICALLY REGISTER PARTICIPANT TO	**Mandatory** This is the organisation the player will be automatically registered to when they complete their registration.
REGISTRATION TYPE	**Mandatory** The registration type the member will be registered as. i.e. Senior, Junior, Non Player or All Abilities.
REGISTRATION PERIOD	**Mandatory** What year the registration will apply to. i.e. 2016, 2017, 2018.