# Appendix D – Notification of Suspension

**Notification of Suspension**

*Insert Date as [Day, Date Month Year]*

To: *Insert participant details and membership number.*

*By E Mail - Hand Delivered*

Of: *Team name.*

Dear *Insert name*,

We refer to the incident on insert date in a Netball game between *team name and team name at the venue and event, field number at the time recorded*.

As a member and participant within a competition operated by an organisation affiliated with Netball NSW, insert affiliate name, you are subject to the Netball NSW Constitution and Disciplinary Policy. A copy of all related documentation can be viewed at the Netball NSW website <insert web address> .

**Suspension**

You were sent off for the remainder of the game by an umpire and an Incident report form has subsequently been provided identifying an offence in the range of level 1 or 2 of the Table of Offences set out in the Disciplinary Policy.

The chairperson has considered this report and has applied a one (1) / two (2) match suspension without the matter being heard by a Disciplinary Tribunal. This suspension is effective for the next game/s, in the division from which you have been suspended (excluding any round in which you have a bye).

**Right to Appeal**

At this time, we have considered the report lodged, and feel that no further hearing is required. If you wish to appeal the suspension, an Appeals Tribunal hearing will be held.

Please be advised that if you wish to appeal your Notice of Appeal must be lodged within 5 days.

Please find attached a Notice of Appeal, which is the form that must be used to request an appeal hearing.

Yours sincerely,

Insert name

Hearings Officer

*Netball NSW Authority (adjust to be the affiliate name)*

P: *insert phone number*

E: *insert email*