## Appendix M Confidentiality Notice

This document outlines the responsibility associated with the confidentiality of information provided during the course of an investigation.

As a participant, you are not to engage in any discussion about the interview process, the discussions undertaken at the interview nor any information given and received during the interview process.

As the Hearing Officer , the information obtained will only be utilised as part of the investigation process to ensure that all steps have been taken to enable procedural fairness to take place. This may mean that information provided by you will be provided to a person to whom the information relates, if it is deemed necessary to do so. This has been outlined in the Privacy Notice document.

By signing this document, you agree that you will not discuss or divulge any information discussed during the interview and investigation process and nor will you discuss any aspect of the interview with any other party.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature

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Date