

Memo



To Association Memo Distribution List
(Association Executives, Delegates, Netball NSW Board Members and Netball NSW Life Members)

From Michael Anderson - Netball NSW Company Secretary
Stuart Corbishley - Online Voting Returning Officer

CC Louise Sullivan - President Netball NSW

Date Thursday, 21 January 2021

Re **Election Notice – 2021 Netball NSW Board Elections**

Call for Nominations

In accordance with The New South Wales Netball Association Limited (**Netball NSW**) Constitution (V1.10.2020) and Netball NSW's Election and Voting Policy, nominations are now invited from eligible individuals who wish to be considered for election as an Elected Director of Netball NSW with effect from the conclusion of the Annual General Meeting (**AGM**) of Netball NSW to be held on **Saturday 20 March 2021**.

Capitalised terms used in this Election Notice bear the same meaning given to those terms in Netball NSW's Constitution or in Netball NSW's Election and Voting Policy (as the case may be), unless separately defined in this Election Notice or the context requires otherwise.

Key Dates Summary

- Nominations for the position of Elected Director open at **5.00pm on Friday 22 January 2021** and close at **5.00pm (AEDT) on Tuesday 9 February 2021**.
- Voting Instructions will be sent via email (or by post, if this method of delivery has been requested) to all Association Presidents and Secretaries (unless an Association has nominated an alternative person prior to 3 February 2021), Netball NSW Life Members and Netball NSW Directors on Thursday 4 March 2021.
- The Ballot will open at **10.00am on Thursday 4 March 2021**, with voting closing at **5.00pm (AEDT) on Thursday 18 March 2021**.

Available Elected Director Positions

In accordance with the Constitution, three (3) Elected Director positions (one of which was the elected President) are available to be filled at the 2021 AGM. The candidates elected to fill these positions will serve a term of **three (3) years**.

The terms of appointment of the following current Elected Directors expire at the AGM:

- Ruth Havrlant
- Katherine Simmonds
- Louise Sullivan

Of these, only Katherine Simmonds and Louise Sullivan are eligible to re-nominate for the position of Elected Director in accordance with Clause 14.4(c) of the Constitution.

Eligible Candidates

Nominations for the positions of three (3) Elected Directors are invited from eligible individuals who, in accordance with Clause 14.3 of the Constitution, meet the following qualifications of Directors:

- are at least 18 years of age;
- are not a direct employee of Netball NSW; and
- are not currently, or will resign from the position if elected, an officer (as defined by the Act) or an Officer Bearer of any Affiliate Member, Interested Member or Community Member or hold an equivalent position in circumstances where the Affiliate Member, Interested Member or Community Member is not a corporation.

Please note that, in addition to the specific qualifications of Directors listed in Clause 14.3 of Netball NSW's current Constitution, Directors must also be Individual Members. This requirement was inadvertently omitted from the version of the Constitution presented to Members for approval at the Council meeting held on 7 November 2020. However, as highlighted in the Letter of Support sent to Members on 5 November 2020 in response to Member consultations in the lead-up to the Extraordinary General Meeting held on 7 November 2020, it was the Netball NSW's Board's intention that this requirement be retained in Netball NSW's Constitution. Therefore, it is the Netball NSW Board's intention that an updated draft of Netball NSW's Constitution will be presented to Members for approval by Special Resolution at the 2021 Annual General Meeting that rectifies the omission of this additional qualification requirement.

Netball NSW has a commitment to securing and maintaining a Board that has a balanced set of skills to represent its members and their interests. As an organisation, Netball NSW is committed to innovation, corporate governance and to be the benchmark in performance for state sporting bodies in Australia.

Candidates with skills and experience in the areas described in the Preferred Director Skills and Experience document set out in Appendix A to this Election Notice will be preferred and highly regarded.

Nominations Process

Nominations must be submitted in writing using the 2021 Director of Netball NSW Nomination Form set out in Appendix B of this Election Notice (**Nomination Form**) and must be signed by the nominee and the proposers of the nominee (who must be two (2) Voting Members of Netball NSW who are at least 18 years of age). All completed Nomination Forms must be accompanied by details of the nominee's relevant experience and qualifications as outlined in the Nomination Form, a policy statement **not exceeding 750 words** and an appropriate quality headshot photograph (preferably in JPEG format).

Nominees for Elected Director positions must also complete, sign and submit the Consent to Act as a Director and Disclosure Form that forms part of the Nomination Form.

The **Nomination Form** and **Consent to Act as a Director and Disclosure Form** can also be downloaded from nsw.netball.com.au

Nominations for the position of Elected Director open at 5.00pm on **Friday 22 January 2021** and close **at 5.00pm (AEDT) on Tuesday 9 February 2021**, and the completed and signed Nomination Form (including the signed Consent to Act as a Director and Disclosure Form, an appropriate quality headshot photograph and any other accompanying documents) should be lodged with Netball NSW's Returning Officer (Michael Anderson) by one of the following delivery methods:

By Email (preferred): addressed to the Netball NSW Returning Officer – Michael Anderson at elections@netballnsw.com

By Post: addressed to the Netball NSW Returning Officer – Michael Anderson at PO Box 396, Lidcombe, NSW, 1825

Nominations must be received by the Returning Officer by no later than the closing date of 5.00pm (AEDT) on Tuesday 9 February 2021. Please also note that any nominations received prior to the opening of the nomination period at 5.00pm on Friday 22 January 2021 will be rejected.

Note: It is the responsibility of senders to ensure that their nomination reaches the Returning Officer before the deadline for nominations. You may call the number below to check.

Nominations can be withdrawn by nominees by notice in writing to the Returning Officer **by no later than 5.00pm (AEDT) on Thursday 11 February 2021.**

Voting Instructions

The election of Elected Directors and the appointment of Life Members will be conducted by the Online Voting Returning Officer approved by the Netball NSW Board of Directors (Stuart Corbishley) using the Election Runner online voting system provided by Netball NSW's external online voting services provider. The results will be declared at the AGM to be held at 9.00 am on **Saturday 20 March 2021 at the Sydney Olympic Park Tennis Centre.**

Please note that voting instructions and access to Ballot materials for both the election of Elected Directors and for the award of Life Membership will be sent via email (or by post, if this delivery method has been requested) to all Association Presidents and Secretaries (unless an Association has nominated an alternative person prior to **3 February 2020**), Netball NSW Life Members and Netball NSW Directors on **Thursday 4 March 2021. The ballot opens at 10.00am on Thursday 4 March 2021**, with voting closing at **5.00pm (AEDT) Thursday 18 March 2021.**

If you have any queries on the contents of this Election Notice, in the first instance, these should be directed to Michael Anderson by phone on (02) 9951 5000 or via email at elections@netballnsw.com

If you have any queries on the online voting system, in the first instance, these should be directed to Lauren Woods (on behalf of the Online Voting Returning Officer) by phone on (02) 9951 5024 or via email at elections@netballnsw.com.

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