These instructions have been put together to guide the **Association** through the
Online Team Nomination process for the **2021 Senior State Titles**

Please use the following URL to login into the MyNetball system
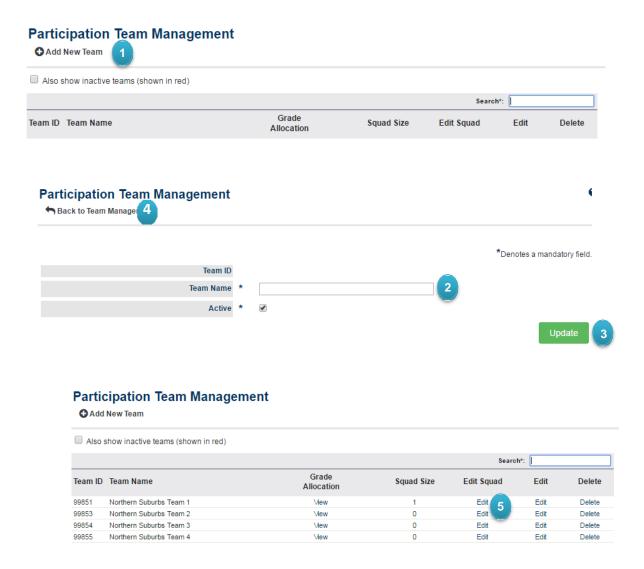http://admin-netball.resultsvault.com/

Team Nomination – Organisation Team Manager

To be begin ensure you have **'Participation'** ticked for the mode you are working in

➤ **Teams (tab)**
➤ **Organisation Team Management**

1. Select **Add New Team**
2. Create a team name for all teams that will be entered into the competition

   ie: 2021 ERNA Senior State Titles 17U (teams created will appear each year in your Participation team management list, so it is recommended that a year is used in the team name, to differentiate teams each year)

3. Select **Save** after each team is entered
4. Once complete, select **'Back to Team Manager'**

Participation Team Management

⊕ Add New Team ①

☐ Also show inactive teams (shown in red)

Search*: [   ]

Team ID	Team Name	Grade Allocation	Squad Size	Edit Squad	Edit	Delete

Participation Team Management

↩ Back to Team Manager ④

*Denotes a mandatory field.

Team ID	
Team Name *	[ ] ②
Active *	☑

Update ③

Participation Team Management

⊕ Add New Team

☐ Also show inactive teams (shown in red)

Search*: [   ]

Team ID	Team Name	Grade Allocation	Squad Size	Edit Squad	Edit	Delete
99851	Northern Suburbs Team 1	View	1	Edit ⑤	Edit	Delete
99853	Northern Suburbs Team 2	View	0	Edit	Edit	Delete
99854	Northern Suburbs Team 3	View	0	Edit	Edit	Delete
99855	Northern Suburbs Team 4	View	0	Edit	Edit	Delete

netball
NEW SOUTH WALES

Team Nomination –
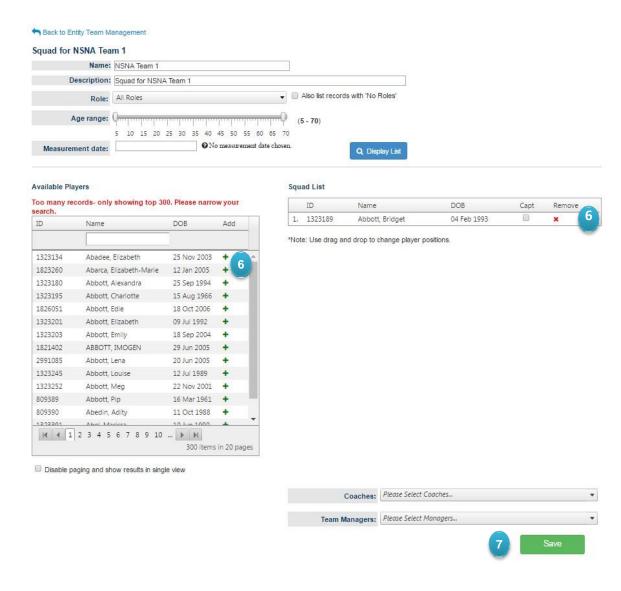# Organisation Team Manager
- Selecting the team

5. Select **Edit** Squad

   (click the pen in the edit squad column of the row of the team you are wishing to select the team for)

6. **Search**

   - enter the surname in the box and hit enter

   - **Select** all players that are registered in the team by clicking onto the + symbol.

   - if the available player list is not showing, you may need to select the blue preview box this should populate the available player box.
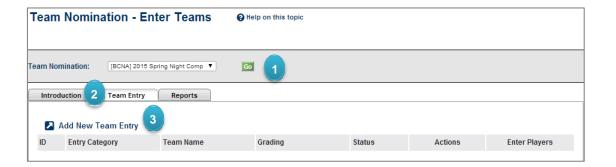
   note:

   - All players selected in team must have a player role with your association to be able to be found and selected into the relevant team

   - All players must be registered with Netball NSW in 2021.

7. Hit **Save** once all players are listed.
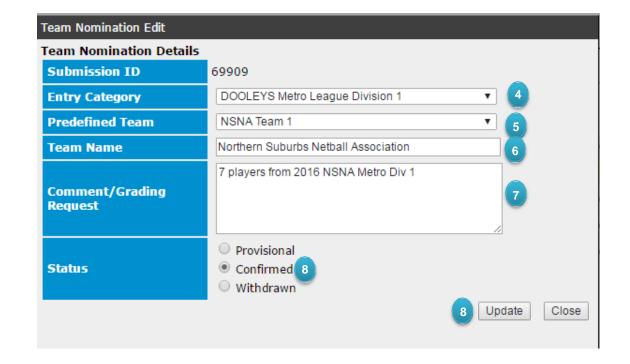
8. Select **back to entity team management**

Back to Entity Team Management

Squad for NSNA Team 1

Name: NSNA Team 1
Description: Squad for NSNA Team 1
Role: All Roles   ☐ Also list records with 'No Roles'
Age range: |————————————————| (5 - 70)
          5 10 15 20 25 30 35 40 45 50 55 60 65 70
Measurement date: [   ] ❓ No measurement date chosen.   🔍 Display List

Available Players

Too many records- only showing top 300. Please narrow your search.

ID	Name	DOB	Add
1323134	Abadee, Elizabeth	25 Nov 2003	+
1823260	Abarca, Elizabeth-Marie	12 Jan 2005	+
1323180	Abbott, Alexandra	25 Sep 1994	+
1323195	Abbott, Charlotte	15 Aug 1966	+
1826051	Abbott, Edie	18 Oct 2006	+
1323201	Abbott, Elizabeth	09 Jul 1992	+
1323203	Abbott, Emily	18 Sep 2004	+
1821402	ABBOTT, IMOGEN	29 Jun 2005	+
2991085	Abbott, Lena	20 Jun 2005	+
1323245	Abbott, Louise	12 Jul 1989	+
1323252	Abbott, Meg	22 Nov 2001	+
809389	Abbott, Pip	16 Mar 1961	+
809390	Abedin, Adity	11 Oct 1988	+
1323201	Abel, Marissa	10 Jun 1990	+

|◄ ◄ 1 2 3 4 5 6 7 8 9 10 … ► ►| 300 items in 20 pages

☐ Disable paging and show results in single view

Squad List

ID	Name	DOB	Capt	Remove
1. 1323189	Abbott, Bridget	04 Feb 1993	☐	✗

Note: Use drag and drop to change player positions.

Coaches: [Please Select Coaches...   ▼]

Team Managers: [Please Select Managers...   ▼]

Save

Team Nomination - Enter Teams

➢ **Teams** (tab)
➢ **Team Nomination/Lodge Team**

1. Select the relevant Competition that you are nominating for from the **Team Nomination** drop down list
   (ie: 2021 Senior State Titles)
   Select **GO.**
2. Select the **Team Entry** Tab.
3. Select **Add New Team Entry**
4. **Entry Category:** Select the requested Senior State Titles division from the drop down list.
5. **Predefined Team:** Select the relevant team for this division from the drop down list.
6. **Team Name:** your association name should appear, DO NOT change this.
7. **Comment/Grading Request:** enter relevant grading information (keep this to a minimum)
8. Select **Confirmed (only)**
9. Select **Update**

Team Nomination
Grading Report

- ➢ **Teams (tab)**
- ➢ **Reports**
- ➢ **Team Nomination Grading Report**

1. **Nomination Group:** Select the relevant **Competition** (2021 Senior State Titles) from the drop down list.

    Go further down the page to 'Generate Grading Report'

2. **Season:** select the correct year

    (your competition year must have been set to 2021 for the season 2021 to appear)

3. **Nomination Form:** Select the relevant Competition (2021 Senior State Titles) from the drop down list.

4. **Category:** Leave as *'all'*

5. **Player history:**

    Player history is not required

6. Select **Download PDF** (do not select Excel).

7. Save this file and submit it by email, and complete the Senior State Titles online team entry form.

Generate Grading Report ❓

Filters:

Season:	2015 ▼ ①
Nomination Form:	2015 Winter Comp ▼ ②
Category:	All... ▼ ③

Select season(s) for player history:

Season(s):	3 items checked ▼ ④

⑤ ⬇ Download PDF   ⬇ Download Excel

Club: Blacktown West Netball Club **Nomination Form:** 2015 Winter Comp
Team: Blacktown West 2 (Sub#:35977) **Nominated Grade:** B2
Season: 2015 **Allocate to grade:**

						Past Experience		
						Comp 1		Comp 2
	ID #	Name	REP	D.O.B	Year	Grade | Team | Finish	Year	Grade | Team | Finish
1	1330577	Armitage, Alyson		19/12/1996	2014 (MN)	B3 [BCNA] | Blacktown West 2 | 4	2012 Winter	B4 | Blacktown West 2 | 5
2	1330587	Armitage, Fiona		03/12/1977	2012 Winter	B4 | Blacktown West 2 | 5		
3	1336653	Barber, Belinda		10/02/1979	2014 (MN)	C2 [BCNA] | Blacktown West 3 | 4	2013 Winter	C2 | Blacktown West 2 | 7
4	1413118	Ezzy, Megan		26/06/1996	2012 Winter	17 Div 1 | ZODIACS 4 | 5		
5	1423258	Fraser, Jessica		31/01/1995				
6	1446406	Harrington, Juliette		21/05/1996	2014 (MN)	B3 [BCNA] | Blacktown West 2 | 4	2013 Winter	A3 | Blacktown West 1 | 3
7	1484119	Knox, Kristy		18/12/1992	2014 (MN)	C2 [BCNA] | Blacktown West 3 | 4	2013 Winter	C2 | Blacktown West 2 | 7
8	1528076	Montague, Nicole		23/05/1986	2012 Winter	B4 | Blacktown West 2 | 5		
9	1403306	Willmott, Alissa		18/10/1984	2014 (MN)	C2 [BCNA] | Blacktown West 3 | 4	2013 Winter	C8 | Blacktown West 5 | 3
10								
11								
12								

Late Registrations

Comment: Time request form submitted for work commitments.