

Memo

To Association Memo Distribution List
From Tain Drinkwater, Chief Executive Officer Netball NSW
CC Melissa Achten, General Manager Communities
Date Tuesday, 22 February 2022
Re **Grassroots Sport Fund**

The NSW Government has announced a one-off grant of up to \$1,000 to eligible Clubs and Association across the state to assist with the recovery from the impacts of COVID-19 in 2021 and the recommencement of community sport.

The Grassroots Sport Fund will assist organisations with fixed costs, irrecoverable costs due to cancellation of events that were incurred as a result of COVID-19 stay at home orders or for activities associated with the return of the sport.

This fund will be administered by the NSW Office of Sport through Netball NSW. We will be providing access to a netball specific data collection survey, will be checking the eligibility of affiliated Clubs and Associations and will make payments to eligible Clubs and Associations on behalf of the Office of Sport.

The terms, conditions and eligibility of the Grassroots Sports Fund are quite specific. They have been determined by the NSW Government and are outside the control of Netball NSW. Netball NSW must administer the program in line with the direction of the Office of Sport. We ask that you familiarise yourself with the requirements below and act on this promptly as the whole process must be completed by 1pm on Monday 28 February 2022.

Eligibility

An Association or Club must have their own ABN, ACN or Incorporation number to be eligible for this funding. This means that a Club or Association cannot utilise a shared ABN, ACN or Incorporation number of another entity. However, an ABN can be obtained quickly. If a Club or Association does not have any of the above numbers, it is still possible to obtain an ABN and be eligible for the Grassroots Sports Fund by Monday 28 February 2022.

An ABN application can be completed online and you will receive your ABN as soon as you've completed your application – as long as you provide all the [required information](#).

[Click here](#) to register for an ABN.

Funding amounts and usage

Under the Grassroots Sports Fund, each eligible Club and Association can receive up to \$1,000 provided it can demonstrate the payment can be used for an approved purpose.

It is very important that all Clubs and Associations read the details contained in this short information pack which spells out eligibility and what the funding can be used for - [Additional Information Grassroots Sport Fund](#)

How to apply?

The only way to access the Grassroots Sporting Fund application is through the below link:

<https://surveys.sport.nsw.gov.au/n/3Vkt5R9>

What information is required to be provided by Clubs and Associations?

Associations and Clubs will be required to provide the following information to Netball NSW:

- Organisation Name (Legal Name)
- Organisation ABN/ACN/ Incorporation Number
- Organisation Address
- Organisation key contact details, including email and phone number. This would most likely be the person submitting the application
- Organisation Bank Details (Account Name, BSB, Account Number)
- Confirmation that your organisation meets the eligibility criteria detailed above, and
- A declaration that the information provided is true and correct.

In the application, a question will ask whether your organisation can confirm that it can acquit the full \$1,000 against the permitted costs. If your organisation can not acquit \$1,000, but can acquit a lower amount, you are able to select 'No' and then enter the lower amount you wish to apply for.

Importantly, Netball NSW will not be responsible for ensuring the funds which a Club or Association apply for are spent on the permitted items. The Office of Sport will be auditing the usage of the funds. Netball NSW will only be confirming eligibility. **The Office of Sport will be in direct contact with Clubs and Associations to conduct the audit on use of the money and Clubs and Associations have full responsibility to comply.**

How long will it take Netball NSW to process an application?

- Netball NSW will complete the eligibility assessment of each application.
- Netball NSW will notify each Club and Association if an application is successful or not successful.
- All successful applicants will need to provide an invoice to Netball NSW. Details around what is required to be included in the invoice will be provided in the successful email received by applicants.
- Once Netball NSW has received a successful applicant invoice, we will make payment in batches. With all payments being completed by **31 April 2022**.

Key Dates

- We request that Clubs and Associations complete the online application process as soon as possible, but it **MUST** be completed by **no later than 1:00pm on Thursday 31 March 2022**.
- Invoices must be received by Netball NSW after applications are approved and **no later than Thursday 7 April 2022**. Invoices received after this date may not be paid.

Due to the tight timelines due to a delay by from the Office of Sport Clubs and Associations who wish to apply for funding through the Grassroots Sports Fund are asked to commence this process at your earliest opportunity. For any queries, please contact community@netballnsw.com