

Netball NSW Social Masters 2022 Team Entry



Following are the steps to enter a team into the 2022 Social Masters

STEP 1 - Entries Open

All instructions to enter a team will be available on the <u>Social Masters page</u> of the Netball NSW website.

STEP 2 – Registering a Team to the competition

- Teams to appoint a Team Contact who will register the team and monitor player registrations.
- The Team Contact should register the team to the Social Masters competition via PlayHQ. Instructions on how to complete this registration and the link to register can be found here:
 - o Instructions Register a Team to Social Masters in PlayHQ
 - o PlayHQ Team Registration Link for Social Masters

<u>STEP 3 – Registering Players and Team Officials to the Competition</u>

- Once the Team Registration is complete, Team Contact will need to send the PlayHQ player registration link to Players and Team Officials* in their team along with the instructions for how they need to register to a team.
 - You will receive the player registration link once you have completed the Team Registration in PlayHQ.
 - o <u>Instructions Player and Team Official registration in PlayHQ</u>
- Team Contacts to check all players are registered. Any players who do not register by the closing date will be required to be late registered

*Team Officials: It should be noted that it is not a requirement of Social Masters Teams to have an appointed Coach or Team Manager. Where teams wish to appoint and name a Coach and/or Team Manager as a part of their team, these persons will be required to be a member of Netball NSW in 2022.

STEP 4 – Final Submission

- Team Contacts must then complete the <u>Team Entry Form</u>
- Team Entries close Friday, 2 September 2022. All the above steps must be completed by this time.
- Where known please enter your umpire at the time of completing the team entry. If your team
 umpire is not known at the time of entry, they must be nominated no later than Friday, 16
 September 2022, this can be done by emailing your nominated umpire to
 competitions@netballnsw.com

Netball NSW 1



- Once the Team Entry Form has been received, Netball NSW will respond confirming the entry
 has been received and will provide the team list from PlayHQ of players that registered to the
 team in PlayHQ.
- Team Contacts to check and ensure that the team list provided is correct. Any discrepancies should be notified by emailing competitions@netballnsw.com within 48 hours.

Entries close at 5.00pm AEST, Friday 2 September 2022 (all steps above must be completed): Late entries will be accepted up until, Friday 9 September 2022, a late entry fee of \$50.00 will apply

Additional Information

Late Registrations

- A link to the Late Registration form will be made available on the Social Masters page of the Netball NSW website following the close of entries. Late registrations can be made up until 8am on the first day of play.
- The Late Registration process will be as follows:
 - Complete the Late Registration form, from the link available on the Social Masters page of the Netball NSW website.
 - Netball NSW will email a registration link to the player to be late registered along with the Team Contact who completed the form. The player should then follow the registration process.
 - Once the player has registered to the competition, please email Netball NSW competitions@netballnsw.com confirming the player has registered.
 - Once we receive this email, Netball NSW will allocate the player to the correct team and send a confirmation to the player and Team Contact.

Netball NSW 2